

FIFTH DISTRICT (SR) ADVANCED SKILLS WEEKEND

FALL 2008 INFORMATION & REGISTRATION

The ***Fall 2008 Fifth District (SR) Advanced Skills Weekend (ASW)*** will convene on the weekend of ***3-5 October 2008*** at the ***U.S. Coast Guard Training Center (TRACEN) Yorktown, VA.*** ***[NOTE: See AUXSCE course description for special schedule for that course.]***

COURSES: This Fall 2008 ASW session will offer fourteen (14) courses described below:

SPECIALTY COURSES: (Completion of all Specialty Courses entitles member to wear AUXOP device.)

Communications (AUXCOM) *[Course begins at 1900 Friday 3 October.]*: Provides administrative, technical and operational foundations in VHF-FM and Single Sideband marine radio systems, and policies governing operation of Government stations. Graduates especially desired for watchstanding at Coast Guard units.

Navigation Part A (AUXNAV A) *[Course begins at 1900 Friday 3 October.]*: Teaches principles and techniques for determining vessel location, direction and speed by applying basic disciplines of dead reckoning, piloting, and electronic navigation. AUXNAV A covers theoretical part of course, with mathematical problems (set & drift, tides, etc.) taught and examined.

Navigation Part B (AUXNAV B) *[Course begins at 1900 Friday 3 October.]*: AUXNAV B uses a hypothetical cruise problem with extensive chart work and mathematical problem solving to teach and refine the practical application of navigation techniques.

Patrols (AUXPAT) *[Course begins at 0830 Saturday 4 October.]*: Provides essential knowledge and skills to understand complete spectrum of operational patrol activities, both on water and in air, and engenders keen awareness and response to emergency situations without jeopardizing crew and vessel.

Search & Rescue Coordination and Execution (AUXSCE): ***NOTE: This course replaces the old AUXSAR course. The AUXSCE course is four days long and will be taught on two consecutive weekends beginning at 0800 Saturday 27 September and continuing at the same time on Sunday 28 September and the following weekend Saturday 4 October and Sunday 5 October.*** This course was developed by the National SAR School at TRACEN Yorktown and is based on the regular USCG SAR Coordination & Execution course. It teaches the latest USCG SAR systems and procedures and the Auxiliary's probable roles.

Seamanship (AUXSEA) *[Course begins at 1900 Friday 3 October.]*: Teaches extensive knowledge of vessels and their propulsion systems as well as detailed information on how vessels are constructed, founded and operated. Graduate will understand how vessel must be handled in normal and heavy weather, how to approach distress situations, how to anchor properly and how to get underway, and will know duties and manners related to vessel operation.

Weather (AUXWEA) *[Course begins at 1900 Friday 3 October.]*: Provides a comprehensive knowledge of weather processes and effects, especially those of danger to mariners such as thunderstorms, squall lines, fog, tornadoes, hurricanes and other severe meteorological phenomena. Also teaches forecasting techniques and how to avoid hazardous weather.

Marine Safety Courses: (MS courses provide theoretical knowledge; a Personal Qualification Standard (PQS) must be passed to be rated a specialist in each category.)

Initial Introduction To Marine Safety/Introduction To Marine Safety and Environmental Protection (IIMS/IMSEP): (Combined IIMS & IMSEP courses) *[Course begins at 0830*

Saturday 4 October.] IIMS provides comprehensive overview of Coast Guard Marine Safety programs, missions, legal authorities, and relationship to occupational safety and health. The IMSEP course is designed to introduce Coast Guard members to the marine safety organization, history, missions, functions and programs of the US Coast Guard.

Assistant Container Inspector Course (AUX-CI): *[Course begins at 0830 Saturday 4*

October.] Teaches minimum competencies to complete an exterior Container Inspection, including a review of both the transportation markings/papers and external container integrity.

Assistant Contingency Preparedness Specialist (AUX-ACP): *[Course begins at 1900 Friday 3 October.]* Teaches minimum competencies to assist the local Marine Safety Office in planning for various incidents.

General Mentoring Session for Marine Safety Personal Qualification Standards (POSs):

[Course begins at 0830 Saturday 4 October.] Auxiliarists who need mentoring and sign off in AUX-EK, AUX-MEES, AUX-MSAM, AUX-CI and AUX-MSW are welcome. Several mentors who are qualified in the PQSs for these marine safety specialties will be available.

Other Courses:

Aids To Navigation Verifier Course (AUX-ATON): *[Course begins at 1900 Friday*

3 October.] Teaches the classifications, types, markings, etc. of aids to navigation, including buoys, markers, ranges, lighthouses, etc. Prepares the Auxiliarist to determine if ATONs are in proper location, good physical condition, and functioning properly and, if not, how to report nonfunctional ATONs.

Assistant Food Services Specialist Course (AUX-CHEF): *[Course begins at 1900 Friday 3 October.]* Teaches the knowledge and skills necessary to prepare an Auxiliarist to assist or augment a Coast Guard Food Services specialist at a Coast Guard unit. Course includes both classroom discussion and galley food preparation.

Global Positioning System (GPS) Introduction: *[Course begins at 1900 Friday*

3 October.] Provides a technical overview of GPS and teaches the fundamentals of using GPS in marine navigation. ***(Students should bring their own GPS receiver to this course if available.)***

ASSEMBLY: There will be **no Saturday morning general assembly**. Students should go directly to designated classrooms by 0830 Saturday 4 October. Classroom designations will be posted in Cain Hall on the bulletin board beside the registration desk, and in the south entrance to Hamilton Hall.

SCHEDULING: A student may take one course only during the ASW weekend. All courses will finish on Sunday 5 October.

COURSE STUDY MATERIAL: **Study materials are not available from the DSO-MT 5SR.**

Students are personally responsible for obtaining their textbooks and other study materials from the Auxiliary National Supply Center through their Flotilla Staff Officer for Material (FSO-MA) or Flotilla Commander (FC) using the Division level order form, or by downloading the material from the Chief Director Auxiliary Website: <http://www.uscg.mil/hq/cg3/cg3pcx> . Marine Safety course students need Personal Qualifications Standard workbooks designated for their courses downloaded from <http://auxmdept.org>. All PQSs referred to herein are on the TRIDENT Program section of the <http://auxmdept.org> website. Click on the blue lettered course abbreviation in the PQS Specialty column. Refer to the listing on the next page:

COURSE	STUDY MATERIAL	(continued)
AUXCOM	ANSC 5504, P16794.32B, Rev 03/97, AUXCOM Student	
AUXNAV A & B	ANSC# 5526, AN-1, 4 th Edition, Advanced Coastal Navigation, Rev 05/02; ANSC# 5526, AN-2, 4 th Edition, Student Study Guide, Rev 05/02	
AUXPAT	ANSC# 5506, P16794.28A, Rev 04/97, AUXPAT Student	
AUXSCE	Course material will be provided by the instructors.	
AUXSEA	ANSC# 5510, P16794.42, Rev 04/92, AUXSEA Student (NOTE: this study guide is not available on the Chief Director Auxiliary website, i.e., it must be ordered from ANSC). AUXSEA also uses the book “Chapman Piloting” which is available for purchase from many bookstores and on the Internet (Amazon.com prices for new [65 th Edition] start at \$39.14.) This book may be available in public libraries, or borrowed from another Auxiliarist.	
AUXWEA	ANSC# 5523, Rev 2004, AUXWEA Student	
IIMS/IMSEP	From http://auxmdept.org website, download IIMS (USCG Pamphlet Y0581, 2/04) and IMSEP Textbook. Or contact DSO-MS 5SR Frans Kasteel at Kasteelfr@aol.com or 804-462-5458 for IIMS textbook.	
AUX-APC	AUX-ACP PQS	
AUX-CI	AUX-CI PQS	
AUX-CHEF	(No course study material.)	
AUX-ATON	(No course study material.)	

IMPORTANT ASW COURSE INFORMATION FOR STUDENTS: It is very important that students realize:

1. For applicable courses, students must complete a self study of the course material, to include completing the practice problems in the study guides or workbooks ***before*** coming to TRACEN Yorktown.
2. The ASW weekend, being time constrained, is a comprehensive review of the course material presented by expert instructors, followed immediately by the standard Auxiliary or USCG course examination, where applicable.
3. By taking the course exam during the ASW weekend, students will know immediately or within a few days if they pass or fail.

DIRECTIONS TO TRACEN YORKTOWN: On the Virginia tidewater peninsula north-northwest of Norfolk, on Interstate 64 (I-64) north or south bound, take the Fort Eustis Blvd. (VA Primary Road 105) exit east towards Yorktown (away from Ft. Eustis) to US Hwy 17; at the traffic lighted intersection with US Hwy 17, turn left (north) on US Hwy 17 towards Yorktown; go approximately half a mile to the traffic lighted “Y” intersection with VA secondary road 704; turn right on to VA secondary road 704 and take it until it dead ends into VA Primary Road 238 in the Yorktown Battlefield National Park; turn right on to VA Primary Road 238 and take it to the main gate of TRACEN Yorktown; if unfamiliar with TRACEN Yorktown, get instructions from the security guard at the gate to get to Cain Hall (berthing), Hamilton Hall (classrooms), etc.

UNIFORM OF THE DAY: Uniform of the day for Saturday 4 October 2008 is tropical blue long or operational dress uniform. (See Auxiliary Manual Chapter 10 for guidance on correct uniform components and wear.) To facilitate the transition from travel to classroom on Friday, and vice versa on Sunday, appropriate civilian clothes may be worn on those days. All students must be in uniform on Saturday while attending classes. Auxiliarists (men & women) should have their hair cut or styled appropriate for uniform wear and male Auxiliarists should have their facial hair trimmed as required by the Auxiliary Manual. Members so new to the Auxiliary that they have not yet obtained a uniform must request a waiver from DSO-MT 5SR in advance of reporting to TRACEN Yorktown.

BERTHING & MEALS: Berthing at TRACEN Yorktown is free, and may be reserved by calling 757-856-2378 during normal office hours (9-5) Monday through Friday. Tell the reservations clerk that you are attending the 3-5 October 2008 Auxiliary training weekend. Berthing at TRACEN Yorktown is never guaranteed due to continually changing requirements for active duty berthing. Students should be prepared to find commercial hotel space if required. Check in for berthing at the Cain Hall berthing office is after 1400 on arrival day. Meal service will be requested at the dining hall. **DSO-MT does not make berthing reservations.**

SECURITY: A list of all personnel attending the ASW weekend will be sent to TRACEN Yorktown. Be prepared to show the USCG Auxiliary Employee ID Card, an automobile registration and proof of insurance card to the civilian contractor security guard at the main gate of TRACEN Yorktown. **Make sure you have all three documents ready to present. Access has been denied in the past for lack of proof of automobile insurance.**

MILITARY COURTESY: TRACEN Yorktown is a uniformed services installation. The military salute is a traditional way of expressing professional courtesy to other persons in uniform, as well as saluting the United States flag. As Auxiliary insignia are readily confused with active duty USCG officer insignia, an Auxiliarist may be saluted by active duty or reserve US Coast Guard personnel. The correct response is to return the salute. Also, be mindful that hats are not worn indoors on military installations, but must be worn when outdoors. Be sure to bring the appropriate hat with your uniform.

SAFETY: Please allow adequate time for travel to and from TRACEN Yorktown. Due to its location, Friday afternoon traffic on I-64 and adjacent highways is particularly hazardous. The road approach to TRACEN Yorktown takes a driver through the Yorktown National Battlefield Park. Be especially alert for deer which freely roam throughout the area and do not wait for dusk before crossing roads. Also watch out for park visitors either on foot or driving their cars on park sightseeing tour roads which cross the paved roads at various locations. While on the TRACEN installation, be sure to observe speed limits, parking limits and one way signs, and watch for pedestrian traffic.

REGISTRATION: To register for any ASW course, complete the attached registration form by following these instructions: **PLEASE PRINT LEGIBLY**

1. In Part 1 on the registration form fill in all personal identification and location information spaces. Note that the Employee ID # is not your Social Security Account Number; it is the seven digit number used to identify you in Coast Guard records. Please put your District, Division and Flotilla numbers in the appropriate spaces (example: **DISTRICT: 054 DIVISION: 17 FLOTILLA: 06**). If you do not have e-mail, leave space blank.
2. In Part 2, please print in your course assignment preference (1st – 5th) using the course abbreviation (example: AUXCOM). (NOTE: everyone usually gets their first choice.)
3. In Part 3, place a checkmark beside those courses you have already completed.
4. In Part 4, use an “x” or checkmark to indicate your berthing and meals preferences.
5. Send your completed registration form to the mail or e-mail addresses listed on the form. If using e-mail, please make the registration form an attachment to your e-mail message, not a part of the e-mail message.

**FALL 2008 ADVANCED SKILLS WEEKEND [ASW]
TRACEN YORKTOWN 3-5 OCTOBER 2008
REGISTRATION FORM**

(PRINT LEGIBLY; IF UNREADABLE, FORM WILL BE RETURNED!)

(REGISTRATION FORMS MUST BE RECEIVED BY DSO-MT
5SR NOT LATER THAN 20 SEPTEMBER 2008)

1.
NAME: _____

EMPLOYEE ID #: _____ DISTRICT : ____ DIVISION: _____ FLOTILLA: _____

TELEPHONE: (include area code) _____ E-MAIL: _____

STREET/P.O. BOX: _____ APT #: _____

CITY, STATE, ZIP CODE: _____

2.
COURSE ASSIGNMENT
PREFERENCE (write in course abbreviation):

1st _____

2nd _____

3rd _____

4th _____

5th _____

3.
CHECK COURSES ALREADY
TAKEN:

AUXCOM _____	AUXPAT _____
AUXNAV A _____	AUXNAV B _____
AUXSAR _____	AUXSEA _____
AUXWEA _____	IIMS _____
IMSEP _____	AUX-APC _____
AUX-CI _____	AUX-EK _____
AUX-MEES _____	AUX-MSW _____
ATON _____	AUX-CHEF _____

4.
IF ACCEPTED, I HAVE OR WILL (mark with an "X" all that apply):

1. REQUEST BERTHING AT CAIN HALL _____
2. COMMUTE AND WILL NEED NO BERTHING: _____
3. BE STAYING AT A HOTEL SELF ARRANGED: _____
4. I NEED THE FOLLOWING MEALS AT THE COAST GUARD GALLEY:

FRIDAY 3 OCT 08	DINNER _____
SATURDAY 4 OCT 08	BREAKFAST _____
“	LUNCH _____
“	DINNER _____
SUNDAY 5 OCT 08	BRUNCH _____

5.
SEND COMPLETED REGISTRATION FORM BY MAIL OR AS AN ATTACHMENT TO E-MAIL TO:

HENRY W. STAKELY, DSO-MT 5SR
PMB 117, 631-407 BRAWLEY SCHOOL ROAD
MOORESVILLE, NC 28117 - 6204

E-MAIL: hstakely@prodigy.net

REGISTRATIONS WILL BE ACKNOWLEDGED BY MAIL AND/OR E-MAIL. IF NO
ACKNOWLEDGEMENT RECEIVED WITHIN TWO WEEKS, CALL 704-663-9315.